



Transportation@Westchester Elementary

- *Buses use the Front Parking Lot*
- *Car riders use the Side Parking Lot curb*
- *Walkers use the far left door to exit*

School buses use the front parking lot and car riders use the side parking lot curb. *The front parking lot is used exclusively by the buses during arrival and dismissal times. No cars should be in this front parking lot during the following times:*

8:30 – 9:30 AM or 3:00 – 4:15 PM.

Bus Stops are automatically assigned by the Office of Transportation.

If your child will be arriving or dismissing to/from a daycare at an address within Westchester's zone, please let the office know.



Car Riders

To ensure the safety of our students, the following traffic procedure will be strictly enforced for all vehicles using the school lot:



Car riders will use the curb along the building side of the side parking lot only. Cars are to line up in single file. Also cars *may not park* along the parking lot curbs and *drivers may not leave their cars*. We can only accommodate a drop-off and pick-up service. Parents of car riders can help us by doing the following:

- In the morning, cars should arrive between 8:55 AM and 9:10 AM.
- In the afternoon, cars should arrive between 3:40 PM and 4:00 PM. *Teachers are off duty at 4:00 PM.* Therefore, all children must be picked up at this time!
- Staff is assigned to direct the flow of cars. Please follow their directions—they are assigned to help you and assure the children's' safety! You will be directed to *drive down along the curb to the start of the crosswalk*. This allows other cars to also use the curb. *For safety reasons, we do not want cars blocking the crosswalk!*
- Passengers will board or depart at curbside. Carefully pull forward when directed to make room for other car riders. *Cars must depart in single file*. You will be directed to exit once the crosswalk is clear of pedestrians.
- If parking on the side lot and waking into the building, please wait for staff to direct you across the crosswalk.
- If parking on Old Frederick Road, use the sidewalks and crosswalks. *For safety reasons, do not cross over the front hill and walk through the front parking lot where the buses are arriving and departing.*